Minutes of the Staff Advisory Committee to the President
July 28th, 2015
Stern 201

Attending: Karee Keefer White, Sarah Loge, Jane Reno-Munro, Michelle Futrell, James Ravenel, Seaton Brown, Susan Hallatt, Ashleigh Parr, Charles Bradley, Melissa Thomas, Karen Hauschild, Maura Hogan, Teena Ham, Emily Padgett

Not attending: Erin Blevins, Debbie Hammond, Ed Pope

Ashleigh Parr called the meeting to order at 11:05 AM.

Ashleigh Parr is outgoing chair and will be serving as ex-officio this next year

Jane Reno-Munro updated everyone on the availability of Flu shots; free to PEBA members if you go to Walgreens/CVS

New Business
- Elections
  - For the 2015-2016 year there will be a permanent temporary staff member that will serve; for this time we will go ahead and select a temporary person to serve one year
  - Letter from Erin Blevins shared
  - SAC Chair, Vice Chair and Secretary/Treasurer will to be voted on with a call for nominations
  - Chair - Karen Hauschild
  - Vice Chair – Charles Bradley
  - Secretary/Treasurer – Emily Padgett
  - Webmaster – Erin Blevins
  - Temporary Employee selection – chair Hauschild has list; identified three candidates and will contact supervisors and candidates
- Introductions for new members and old member
- Subcommittee selections:
  - Membership: Karee Keefer White, Seaton Brown, Sarah Loge, James Ravenel
  - Communication and Concern: Emily Padgett, Susan Hallatt, Teena Ham, Maura Hogan, Charles Bradley
  - Staff Liaison: Melissa Thomas, Michelle Futrell, Erin Blevins
- 2015-2016 Meeting schedule was discussed
- Jane Reno-Munro announced her retirement in the spring semester and alerted the SAC to her impending vacancy
  - SAC Membership Committee to meet and discuss alternate to fill vacancy
- Holiday Party
- Should be considered by SAC and Presidents Office

There being no further business Karen called the meeting to end at 11:56 am

Respectfully submitted,

Emily Padgett
Secretary
Staff Advisory Committee to the President