Minutes of the Staff Advisory Committee to the President
November 3, 2015
Randolph Board Room

Attending:  Karen Hauschild, Erin Blevins, Michelle Futrell, Seaton Brown, James Ravenel, Emily Padgett, Debbie Hammond, President McConnell, Maura Hogan, Diane Cumbie, Ed Pope, Teena Hamm, Melissa Thomas, Charles Bradley, Susan Hallatt, Sara Loge, Joyce Wilson

Not attending:  Kelly Mottola

Karen Hauschild called the meeting to order at 1:00 PM.

Minutes of last meeting were approved

**Update from President McConnell**

**State of the Budget**

- For every out of state student we have to absorb it and move forward
- President’s office met with Admissions and has worked on recruitment
- Next year looks like it’s going to do well
- History of how we got into this: Tuition Reserve ($2M) is usually used to supplement but was invaded for two years in a row and now we had to recoup the tuition reserve loss
- The $1.5M cut was to correct this problem; mostly through filling current vacant positions.
- Board was presented a financial proposal that protects the core of CofC but recognizing that the students are changing; non-traditional students, however they don’t come to the downtown campus, and are at the north campus
- Instead of the main campus supporting satellites; we need to have them support the main campus; i.e. energizing the school of professional studies
- The downtown campus has a limitation on size
- On the Academic side, as students shift over to high demand courses, and as professors retire, if that school is not growing those positions won’t be continued; we are going to be smarter about where we put our resources
- North Campus will now provide a degree through the campus that will be a BPS in Professional Studies
- We will protect the quality standards of the school and grow with the student population
- We are currently in negotiations with another university to share resources; details are currently being worked on
- Dixie Plantation: currently searching for private funds for buildings that will provide student facilities
- This will allow any schools to utilize the property for different things, and opens us up to run day camps for K-12 students in the Charleston area and student teachers
- Sottile Theatre: update the original "grand entrance" and use it for revenue and make available for students
- President will go to Faculty Senate to get blessing for North Campus changes at their next meeting
- We will be looking at data on current class to assess why there was a lag in numbers
- For next year, security updates to all buildings, and adding security cameras and security officers in the residence halls.
- For next year it is the hope that we can turn to more international students to supplement the tuition gap
- Lockwood property is online and should be finished in the next year
  - Parking looks good
- 58 George Street is completely shut down and we have asked for money to fix it from the General Assembly
- TD Arena menu revamp in negotiation
- Operationally we are looking at how we compare with other colleges and looking at energy saving techniques strategies
- Regulations have increased staff and faculty sizes; and federal government is pushing the pressure on our accreditor to make sure we account for all that we do

**Holiday Party**

- Looked at the attendance levels of who actually comes to the event, which has been low in recent past years. Cost has been approximately $35K for this event.
- Holiday Events for 2015 include: Dec. 1st we'll have Sottile Tree Lighting and have a large festive holiday event; Wednesday night will be a tailgate fac/staff; on Friday morning and afternoon holiday drop in at 6 Glebe all day with food; announcement and invitations going out soon
- This is a trial run and feedback is encouraged from the SAC after the event is over

**Great Campuses to Work for Survey**

- Provost can get executive summary out in a few weeks
- Data will be provided without comments
- OIEP is doing a wonderful job of moving forward

**Sub-Committee Reports**

Updated & Documented Sub-Committee Charges New Business. Discussion and approval will be at the November 17 meeting. Please send any changes to Karen Hauschild prior to the next meeting.

**New Business**

- Welcome New Members
- Inclement Weather Plan
  - Make up days play a role in determining when dates are called off
  - Make sure that all employees are signed up with the Cougar Alert System to ensure that they are fully aware of situations going on around the college with closings
- Aramark Contract - expired and open for any other vendor to come forward
There being no further business Karen called the meeting to end at 2:06 pm.

Respectfully submitted,

Emily Padgett
Secretary
Staff Advisory Committee to the President