Minutes of the Staff Advisory Committee to the President
March 19, 2015
Stern Center, Room 409

Attending: Emily Padgett, Frank Budd, Ashleigh Parr, Josh Bryson, DeAnna Adams, Bronwyn Barron, Charles Bradley, Susan Hallatt, Jane Reno-Munro, Amy Orr, Andrew Bergstrom, Karee Keefer White, Teena Hamm, Meredith E. Perrone, Ed Pope

Not attending: Michelle Futrell

Ashleigh Parr called the meeting to order at 10:05 AM.

Minutes from the 1/29/15 meeting were approved. There was no meeting in February.

Old Business

YAMMER: Andrew Bergstrom, IT
  o People have been signing up for YAMMER mostly for the classifieds
  o The Faculty Education Technology Committee (FETC) endorsed YAMMER and it was forwarded to the Executive Steering Committee
  o FETC provided information to the Faculty Senate
  o The formal announcement for campus will explain Yammer
  o With SAC endorsement, it would be forwarded to Executive Steering Committee
  o Yammer will be reset if we decide to implement; guidelines will be put into place (i.e.; groups can be created upon request)
  o Any listserv dealing with outside entities would still remain the same; faculty staff listserv will be removed
  o Faculty and Staff will be the only to initially have access
  o The Yammer project leadership will need to decide if employees can be opted in or not; it is suggested that all are automatically enrolled
  o Yammer success center; as a tool when rolling out YAMMER
  o Looking for ways to have Yammer as a single sign on
  o Motion to endorse Yammer was given; SAC approved endorsement (attached)

Bylaw Changes
  o Changes were circulated
  o The President’s Office approved recommended changes
  o A permanent temporary employee will start next year; the first person will need to be appointed
  o HR could run list and have Temp Employees self-nominate
Next year’s temporary employee will be appointed by next year’s SAC
Add verbiage to section D for 2015-16 the temporary representative will be elected by the
2015-16 SAC; will pull report and vote on position in the first meeting for July 2015-16 the
temporary position will be elected for the first SAC meeting of the new committee
The Bylaws have been amended; and will be presented for approval at the next meeting
The amended bylaws have all SAC members on a rotating two year term minus the
temporary employee
Changes will be made and will be circulated

Staff Training
The SAC has been talking about this for a while
Communication and Concerns has taken this on
Our program does not compare well with the other state schools
The problem may be in how it was set up initially
It must be paid for with real money
An option was put forth for a staff training rate similar to senior students
It is recommended that SAC advise the President Staff Training is an issue and that SAC
wishes to expand the program

Campus Climate
Great Colleges to Work for Survey
If you have been invited to participate please do so
9% response rate
Staff Survey Results:
Request for survey results and data
We would like to read the open ended comments
We would also like to get the results in by staff members only
Qualitative analysis has been done; legal affairs office has produced this
The items brought to the president could also be released to the SAC

Staff Events
Theatre Department’s Night
George Street Fitness Center

New Business/Subcommittee Reports:

Membership Subcommittee
Elections
Business Affairs – Teena Hamm
Marketing and Communication – Jennifer Lorenz
Academic Affairs – Erin Blevins
Student Affairs – Sarah Loge
At large elections open up on Monday

Communication and Concerns
Celebration of Staff/Staff Awards
Items are needed to go in a basket
Theatre night for Mid Summer Night’s Dream is April 9th – opening night 7:30
Susan Hallatt shared a concern regarding the Randolph Hall custodial crew who work the 3pm to 11pm shift and depend on CARTA for transportation to/from campus. They must catch bus at Visitor’s Center on Mary Street and have concerns regarding safety when walking to the Center at night as well as the limited time they have to get to the Center before the bus departs. Susan requested SAC’s input and suggestions regarding transportation for these folks. She would like to discuss this matter at our next meeting.

Ashleigh Parr adjourned the meeting at 11:11 am

Respectfully submitted,

Emily Padgett
Secretary
Staff Advisory Committee to the President
TO: President Glenn McConnell  
CC: Mr. Mark Berry, Dr. Jeri Cabot, Dr. Brian McGee, Mr. Stephen Osborne, Mr. George Watt, Mr. Robert Cape  
FROM: Staff Advisory Committee to the President  
DATE: March 19, 2015  
RE: Endorsement to Adopt Yammer for Campus Communication

Background  
Over the past ten years the College has explored multiple communication tools to enhance online campus community. Listservs were introduced in 2005, and web-based forums in 2011. In response to mixed feedback about both of those communication channels, Information Technology (IT) and the Faculty Education Technology Committee (FETC) created a subcommittee in 2013 to identify attributes for an ideal communication platform. Using those attributes, along with the annual TechQual survey results, IT identified the need for an enterprise social network that provides the functionality of both listservs and web forums. This research resulted in proposing Microsoft’s Yammer platform as a solution.

Why Yammer  
Yammer provides the desired functionality of listservs, by supporting notification and response via email while also supporting web and mobile interfaces.

Yammer is a hosted solution, and supports the College’s need for business continuity. In the event that the campus is offline, Yammer would still be available.

Yammer aligns with several of IT’s Strategic Areas of Focus, as identified by the Information Technology Strategic Advisory Committee (ITSAC).

1. Lead and Innovate in Providing Technology Solutions that Enable and Support Learning, Teaching and Research
2. Maintain and Enhance Technology Systems, Infrastructure and Services
5. Promote Effective Collaboration and Communication between IT and Campus Community

Endorsement and Scope  
The Staff Advisory Committee to the President officially endorses Yammer as the desired solution for online campus community and requests that the Executive Steering Committee approve Yammer as a project to be implemented. The scope of the project would include the implementation of Yammer as a replacement for web forums and listservs.