Staff Advisory Committee to the President
Communications & Concerns Subcommittee
August 8, 2013

Minutes

Attending: Susan Hallatt, Amy Orr, Phil Stevenson, Rudy Alisauskas, Walter Brown, Herbert Frasier, Frank Budd.

Susan Hallatt called meeting to order at 11:35am

No Minutes from Last Meeting

Old Business

Discussed the Staff Celebration from June 2013. Some of the complaints received informally from the event were that there wasn’t enough food (ran out of wraps well before the end) and that people had to wait in line for long periods of time.

Solutions discussed included:

1. Doubling the estimated number of attendees to 800 for next year. Estimated attendance for the 2013 event was 500+ (based on raffle ticket count of *** plus estimates of additional attendees who did not sign up for raffle).
2. Reconfigure food setup.
   a. Two breakfast lines and two lunch lines
   b. Have breakfast run from 10-12 and lunch from 11-1, with one hour overlap.
3. Reconfigure prize giveaways
   a. Break up into more prizes – 50 at least
   b. Have raffles every hour instead of all at the end
   c. Ideas for prizes included getting some athletic event tickets, bookstore stuff, theater tickets, restaurant tokens and gift cards, Aramark tokens, etc.
4. Holding the event at the same time, in June 2014.

Also need to add in the awards for next June as part of the event. Susan Hallatt will request information regarding the awards proposal the committee sent to Steve Osborne et. al., last year, so that the current committee can review and plan for next June.

New Business

Concerns: Lack of availability to new gym facilities for faculty/staff, back to school picnic on Thursday August 15 precludes attendance by any staff involved in Orientation.

Gym facilities: Staff can use Johnson Center. Amy Orr and Phil Stevenson both pointed out that the facility is greatly underused. Frank Budd said that we should investigate usage and encourage staff to use the facility in order to determine peak times. Suggestion was made to help advertise the facility, Phil
offered to put it on our website. Also suggested that we as a committee tour the facility, and that we investigate other fitness programs available to staff including Fat Cats and MUSC. Amy Orr stated that we should develop a formal request to arrange for staff (and faculty) access to new gym facilities, once they have determined through times when staff access would boost use.

Back to school picnic: suggestion made that we review the attendance at this year’s event to see if the numbers are down, to determine if a formal request needs to be presented to the picnic’s organizers about setting a different day for next year.

Phil Stevenson moved to adjourn the meeting at 12noon; Walter Brown seconded.

Susan Hallatt
Chair